

NROP 8:	Page 1 of 1
Division of Forensic Science Northern Regional Operating Procedure	Amendment Designator: 0
	Effective Date: 3/1/05
<p style="text-align: center;">NROP 8: Renewals</p> <p>8-1 Purpose This ROP lists the administrative registrations, permits, licenses, MOUs, etc, which require renewal on a regular basis.</p> <p>8-2 Responsibilities The Forensic Office Manager, in conjunction with the appropriate forensic supervisor or Lab Director, will ensure the timely renewal or update of the following documents, the most current of which will be filed to this NROP section, by Dec.31 each year:</p> <ul style="list-style-type: none"> • ABC Alcohol Transportation Permit • ASCLD/LAB Accreditation Annual Laboratory Dues • BATF Alcohol Tax Exemption • Board of Pharmacy Controlled Substances License • DEA Controlled Substances License • DUI/DUID Delegation Memo • Fairfax County PD Alarm Registration • Hazmat Waste Manifest • MEO Memo of Understanding 	